



Richfield City Park Reservation Form



Name: _____ Phone 1: _____ Phone 2: _____

Address: _____

Requested date: _____ Number attending: _____ Activities: _____

Reason for reservation: _____

Reservations are for the use of the **pavilion only** at the designated date and time. All other areas and amenities are open to the public on a first-come first-served basis.

- City Park** 300 N Main Pavilion, picnic area, playground, restrooms, Freedom Stage, basketball and sand volleyball courts.
- Lions Park** 600 W 400 N Two pavilions, picnic area, playground, restrooms, softball field, horseshoe pits, pool.
 - West Pavilion
 - North Pavilion
- Rotary Park** 800 S 1000 W Pavilion, playground, restrooms, three softball fields.
- Centennial Park** 1000 Centennial Park Dr Two pavilions, playgrounds, restrooms, water fountain.
 - West Pavilion
 - North Pavilion

Requested Time Blocks: 7:00 a.m. to 11:30 a.m. 12:00 p.m. to 4:30 p.m. 5:00 p.m. to 9:30 p.m.

COST: \$25 per time block

I AGREE TO THE FOLLOWING CONDITIONS:

- 1) Reservations are only for the exclusive use of the pavilion at the designated date and time. All other play areas are open to the public and may be used on a first-come, first-served basis.
- 2) Park Reservations are accepted on an annual basis beginning the first business day of January each calendar year. Reservations are only scheduled April 1 – October 31. For all other months, parks may be used on a first-come, first served basis.
- 3) Please vacate the area when your reservation time is up. Groups should allow for set-up and clean-up time during their rental block, and should not arrive more than 15 minutes prior to or remain 15 minutes longer than their rental.
- 4) Motor vehicles are not allowed on the park without prior approval from the Parks and Recreation Director or Parks Manager. Persons violating this policy will be issued a citation by the Richfield City Police Department. Vehicles in violation will be towed at the owners' expense.
- 5) Special requests will not be accepted for chairs, quick coupler water taps, hoses, additional power sources, etc.
- 6) Groups that plan to bring amusement devices such as dunk tanks and bounce houses must receive prior approval from the Parks and Recreation Director and list such items on this reservation form.
- 7) Amplified sound (music, microphones, etc.) shall not be audible over 100 ft. from the source without prior permission of the Parks and Recreation Director and Richfield City Council, and must conform to current Richfield City noise ordinance.
- 8) Barbeques must remain on the cement pad at all times. Fires are allowed only in grills and fire pits, and must be attended at all times and extinguished before leaving. Your own wood must be provided for use in fire pits--please do not cut down park trees. Never place hot coals in any garbage receptacles.
- 9) No pets are allowed at any city park.
- 10) Fireworks, guns and other weapons are not allowed on Richfield City parks property.
- 11) Park pavilions are used heavily. Please leave the pavilions in as good, if not better, condition than when you arrived. Remove table covers, tape, and any cooking oil or grease from tables, grills and floors. Pick up all trash and place in garbage receptacles or take bagged trash with you when you are finished.
- 12) Do not tamper with trees, shrubs, flowers, sprinkler systems, fountains, circuit breakers, light plugs or rest room fixtures. Fences, signs, structures and other park property should not be damaged in any way.
- 13) No skateboards, rollerblades or scooters are allowed in the park.
- 14) There is no overnight camping in any Richfield City park unless approved by the Richfield City Council.
- 15) Renter must pay in full for any and all damages incurred to park facilities during their rental period.

I have read the Richfield City Parks Reservation Form and agree to abide by its contents.

Signature: _____ Date: _____

TOTAL RENTAL FEE: _____ DATE: _____ RECEIVED BY: _____

CHECK #: _____ CASH: _____ CREDIT/DEBIT: _____

Please make checks payable to Richfield City.

Mail to: Richfield Parks and Recreation
P.O. Box 250
Richfield, UT 84701